

Date	Topical Coverage	Assignment
<p>Week 2: Jan 19 – Jan 23</p> <p><i>Note: No classes (or quizzes posted or due) on Martin Luther King Day, 1/19</i></p>	<p>Liquidity, Solvency, & Financial Flexibility</p>	<p>STFM: Chap 2</p> <p>ETM: Chap. 4: pp. 68–72; Chap. 6: pg. 101; Chap. 7: pg. 129;</p> <ul style="list-style-type: none"> • Read article online “No Time to Lose_ The 2008 Working Capital Scorecard” • Read article online “PNRA Panera Bread Company Cash Conversion Period” • Read article online from <i>CFO</i> on Dell and the Cash Conversion Period • <u>Assigned:</u> Chapter 2 HW problems, “Just for Feet” case (end of Chapter 2, pp. 50–51)
<p>Week 3: Jan 26 – Jan 30</p>	<p>Liquidity, Solvency, & Financial Flexibility (<i>continued</i>) Valuation</p>	<p>Wed 1/28: TURN IN Chap 2 HW to online Dropbox.</p> <p>STFM: Chapter 3, Appendix A at end of textbook (pp. 669–673).</p> <p><u>Assigned:</u> Chapter 3 HW problems.</p> <p>ETM: Chap. 5: 81–93, 97;</p>
<p>Week 4: Feb 2 – Feb 6</p>	<p>Valuation (<i>continued</i>)</p> <p>Mon. – Fri.: Nonprofit Business Analysis (presentation by Nonprofit Finance Fund) – POST COMMENTS TO ONLINE DISCUSSION FORUM</p> <p>Fri: Inventory Management</p>	<p>Mon 2/2: TURN IN Just for Feet calculations and write-up (one per group) to online Dropbox.</p> <p>Fri. 2/6: TURN IN Chapter 3 HW to online Dropbox.</p> <p>Fri. 2/6: Mandatory meeting of all undergraduate BUS 436 students to assign groups and introduce the nonprofit class consulting project. Time: 3:00–4:00 p.m. Regula 306.</p> <ul style="list-style-type: none"> • Online Article – “Beyond The Balance Sheet – Inventory and Payables”

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<p>Week 5: Feb 9 – Feb 13</p>	<p>Mon: Access Review Guide online. <i>WED 2/11: EXAM 1: CHAPTERS 1, 2, 3, HANDOUTS, any ETM SUPPLEMENTS</i> Fri: Chapter 14.</p>	<p>Bring calculator and take exam in lab during afternoon. ** Turn in take-home (Ruby Tuesday) to Dropbox. STFM: Chapter 14 • Read Online Article – supplements Exhibit 14.15 – “S&P liquidity measures for commercial paper issuers” <u>Assigned:</u> Chapter 14 HW problems.</p>
<p>Week 6: Feb 16 – Feb 20</p>	<p>MW: Chapters 14, 15 <i>(continued)</i> Fri: Follow handout instructions to accomplish two tasks: (1) ST Investment Portfolio Performance Evaluation; (2) Using Internet Explorer (IE) to get financial information from REL web site.</p>	<p>STFM: Chaps. 14–15 ETM: Chap. 10: 224–237; 247–251; Fri 2/20: TURN IN Chapter 14 to online Dropbox. Online assignment: Use AFP online benchmarks and REL website.</p>
<p>Week 7: Feb 23 – Feb 27 <i>Fri. 2/27 is semester midpoint.</i></p>	<p>Credit Management / Valuation</p>	<p>STFM: Chaps. 5, 6 <u>Assigned:</u> Chap 5 & 6 HW Problems. ETM: Chap. 7: 119–137; Chap. 12, p. 296; Fri 2/27: TURN IN to online Dropbox your group's Consulting Financial Analysis (Nonprofit Business Analysis) – first deliverable for nonprofit organization.</p>

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<p>Week 8: Mar 2 – Mar 6</p>	<p>MW: Short-Term Borrowing</p> <p>Fri: Consulting Project</p>	<p>Mon 3/2: TURN IN Chap 5 & 6 HW to online Dropbox.</p> <p>STFM: Chap. 16</p> <p><u>Assigned</u>: Chapter 16 HW Problems.</p> <p>ETM: Chap. 6: 105-114</p> <p>Chap. 10: 237-246, 252-253</p> <p>Fri 3/6: TURN IN Chap 16 HW to online Dropbox.</p> <p>Also: Fri. 3/6 – Mandatory meeting of all undergraduate BUS 436 students to reflect on work to date and highlight the remaining deliverables for the nonprofit class consulting project. Time: 3:00-4:00 p.m. MH 201 or MH 203.</p>
<p><i>MARCH 9 – MARCH 13</i></p>	<p><i>SPRING BREAK</i></p>	<p><i>RELAX AND HAVE A SAFE & ENJOYABLE WEEK!</i></p>
<p>Week 9: Mar 16 – Mar 20</p>	<p>Mon: Review individually on your own, using online Review Guide.</p> <p><i>Wed 3/18: EXAM 2: CHAPTERS 5, 6, 14, 16, SUPPLEMENTS.</i></p> <p>Fri: Payment System, Banking</p>	<p>Bring calculator and take exam in lab during afternoon.</p> <p>STFM: Chap. 8</p> <p>ETM: Chaps. 3, 8, 21</p>

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<p>Week 10: Mar 23 – Mar 27</p> <p><i>Note: Monday 3/23 is last day to drop.</i></p>	<p>Payment System, Banking Relations <i>(continued)</i></p>	<p>STFM: Chap. 8</p> <ul style="list-style-type: none"> • Read online article “2008 Payments Conference – Payments Fraud: Perception vs. Reality” <p>ETM: Chaps. 3, 8, 21</p> <p>Thurs 3/27: TURN IN second team deliverable to online Dropbox – Consulting Financial Policies.</p>
<p>Week 11: Mar 30–Apr 3</p>	<p>Cash Collections Cash Concentration</p>	<p>STFM: Chaps. 9, 10</p> <ul style="list-style-type: none"> • Read <p>ETM: Chap. 9: 185–200</p>
<p>Week 12: Apr 6 – Apr 9 (Th)</p> <p><i>Note: Thurs 4/9 Malone holds the class that would normally be held on Fri 4/10 (No classes on Good Friday, 4/10, or Monday, 4/13).</i></p>	<p>Treasury Information Management</p>	<p>STFM: Chap. 19</p> <ul style="list-style-type: none"> • Read supplemental article found at Document Sharing, “Treasurers Haven’t Ditched Their Spreadsheets Yet” <p>ETM: Chaps. 11, 12</p>
<p>Week 13: (Tu)Apr 14 – Apr 17</p>	<p>Cash Disbursements</p>	<p>STFM: Chapter 11</p> <ul style="list-style-type: none"> • Review “Payments Fraud” article from Week 10 <p>ETM: Chap. 9: 201–210 Chap. 10: 217–223</p>

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<p>Week 14: Apr 20 – Apr 24</p>	<p>Cash Forecasting</p> <p>Fri: Use the on-campus Computer lab or your home PC to complete forecasting assignment using Excel functions & regression.</p>	<p>STFM: Chapter 12</p> <ul style="list-style-type: none"> • Read online article: “The Business of Baseball,” noting especially last part of article on forecasting. <p>ETM: Chap. 9, pp. 237–249.</p> <p>Wed 4/22 – TURN IN to online Dropbox: 3rd team deliverable for nonprofit – Consulting Credit Line Recommendation and Analysis.</p> <p>4/24 –TURN IN the following to online Dropbox: Excel forecasting assignment printouts and very brief write-up interpreting the numbers calculated in Excel.</p>
<p>Week 15: Monday Apr 27 (All classes end Tuesday, Apr. 28.)</p>	<p>Last day of class: Presentation of Consulting Project Findings. This may be in MH 201 or 203, or the Deuble Room at the Brehme Centennial Center, or at an off-campus location (TBA). Please dress up in coat & tie (guys) or business suit (gals).</p>	<p>4/27: TURN IN: team 4th deliverable for nonprofit – Consulting Target Liquidity Level Recommendation and Analysis.</p> <p>Also, each group will present orally to nonprofit CEO/ED and board a summary of the four deliverables.</p> <p>Collate the four deliverables (including revised versions of Deliverables 1, 2, and 3) into one written report (bring 6 copies). Finally, have a printout of outline to each audience participant.</p>

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<p>FINAL EXAM: Tuesday 4/28. Details TBA.</p>	<p><i>EXAM 3 - COVERAGE: All material assigned since last exam, including supplements. Bring calculator.</i></p>	<p>4/28: TURN IN to online Dropbox: your team's Memphis Redbirds case write-up.</p>
<p><i>* May 9 is commencement.</i></p>		
<p><i>** May 15 is deadline for June 1 - July 31 testing window CTP exam registration. Students making an A or B in this course are eligible to sit for the CTP exam. **</i></p>		